



KMHA - Executive Minutes of Meeting

Accepted
June 8, 2015

Date: 12 May 2015
Location: Davidson Centre, Kincardine
Time: 7:00 pm
Duration: 2 hours

Present: R. Bishop, President
J. Beaty, Second Vice President
C. Page, Third Vice President
A. Janes, Director of Ice Scheduling
C. Lyndon, Director of Fundraising
T. Page, Registrar
J. Beisel, Director of Sponsorship
Dean Netzke, First Vice President
B. Richards, Head Trainer
T. Desmond, Referee Scheduler
D. Lunn, Dir of Purchasing & Equipment

Regrets: A. Tanner, Secretary/Webmaster
R. Renaud, Treasurer & Gates
B. Harmsworth, Privacy Officer
C. Colhoun, Technical Director
R. Luinstra, Director of Tournaments

Guests: J. Hunsburger (Past Privacy Officer) M. MacArthur (Past Third Vice President)
Chairperson: R. Bishop, President
Quorum: YES, 11 (8 required)

1.0 Acceptance of Previous Minutes

There were no previous minutes available to approve.

2.0 New Business

- 2.1 Bantam Girls Rep photo: It was brought to Courtney's attention by several members of the community that an inappropriate photo was shown at the slideshow of the Bantam Girls Rep in full Kincardine gear. This photo was also exposed to the community by being posted on Instagram by one of the girls on that team. The photo has since been removed from that girls Instagram account, as requested by KMHA (since the girls are in full Kincardine gear, they represent Kincardine Minor Hockey). Moving forward: the slideshow needs to be screened before being shown at the banquet. The volunteers putting the slideshow together could use some guidance in use of appropriate photos, songs and inspirational messages in the slideshow.
- 2.2 Golf tournament at Kincardine Golf Course (in memory of Mike Rock's dad) raises money every year for cancer...this year the money raised will be donated to Peter Sinclair who had leukemia and now has a brain tumour. Tom suggested that KMHA donate \$100-200. While the exec was in favour of helping out a family in need, it was decided that because KMHA is a non-profit organization, it is not appropriate to donate money to other causes. It was decided that KMHA executive members personally donate money. Tom is organizing this and will collect money at the next meeting. There will be signage at the golf tournament thanking the KMHA exec for our donation.
- 2.3 Girls WAAA year-end tournament: KMHA's policy is to pay for WAAA year-end weekend tournament for those girl's teams who do not have league playoff games
- 2.4 It was suggested that we have Burke's cater a rib dinner in October, Bulldogs to look after the liquor licence, we provide volunteers. Perhaps have the dinner after a Saturday night Bulldogs game or in line of Hockey Day in Kincardine.
- 2.5 Hockey School: because Hockey school may be starting the week before school begins, we need to make sure that we advertise so people who have signed up are aware of the dates.
- 2.6 For the last few years, Jamie Hunsburger has served as Assistant Town Contact. It was moved and accepted that he continue in that role, even though he is no longer on the KHMA executive.

3.0 Summary of Actions (Current and Previous with Updates)

[ACTION 2011-03-07:](#) Executive members to revise the Rules of Operation to reflect the agreed to practice of providing top-up registration funding to Jumpstart qualified participants. Update: A committee will be formed to work on this task. Update Nov. 2013: Sections will be reviewed at the monthly meeting and changes made and voted on as required



ACTION: 2014-10-06: Book all teams that should be in a Silverstick tournament midsummer.

ACTION: 2015-03-02: To draft By-law language resulting from constitution changes. Specifically 1) Process and controls for situations when Director Duties are contracted out. (Response to changes in Art 8.2, Execution of Duties Outside of the Executive) 2) Details regarding Executive remuneration stipend; An annual stipend whose value is not to exceed the amount of one registration and paid in the last month of the season's term. (Response to changes in Art 10.9, Remuneration)

4.0 President's Report

- 4.1 Rob suggested that KMHA follow Hockey Canada guidelines w.r.t. having a non-partisan person/people evaluate and aid in team selection. Final selection can still be left up to the coach. It was also suggested that the coach not choose their bench staff before tryouts for the players. This was tabled to discuss further at our next meeting.
- 4.2 OMHA AGM June 12-13 in Richmond Hill. If interested in going, talk to Rob.
- 4.3 Ray is looking for one other person to attend the Silver Stick AGM in Niagara Falls.

5.0 First VP's Report (Boy's Representative teams)

Nothing new to report.

6.0 Second VP's Report (Boy's Local League teams)

Nothing new to report.

7.0 Third VP's Report (Girl's teams)

- 7.1 There was a discussion on the policy to release girls to other centres. It was determined that KMHA will release girls who either move away or have been accepted on a AA or A team. Another suggestion made to prevent girls from being lured away to a team who promises to be an A team but will likely end up being a B team (similar to what Kincardine can offer), is to possibly hold off on releasing until we know with certainty that the other team will indeed remain an A team. Since the deadline for team categorization in girls hockey is September 23, 2015 this year, it was suggested that we wait until that date before releasing. If the team in question is still an A category, we will release our players.
- 7.2 There was a suggestion to offer a reduced registration fee to first time atom girl players (similar to first year tyke being free) in order to encourage girls to join hockey. It was noted that it would disadvantageous to offer this at older ages as it is more difficult to be a beginner hockey player at the older ages. It was then suggested that if we do that for girls, then we need to offer that for boys as well. No decisions were made.
- 7.3 August tryouts will be allowed if requested, possibly the Bantam/Midget girls. Tryouts will be held in September for all girls and boys, rep and local league hockey.

8.0 Treasurer's Report

See attached report.

9.0 Secretary/Webmaster's Report.

No report due to absence.

10.0 Director of Purchasing and Equipment Report

- 10.1 Darryl has sent an email to the three VP's to send to the appropriate teams who have equipment missing.



- 10.2 Rob suggested that Darryl order some jerseys to complete full sets which are not yet complete. It was decided to wait until we know registration numbers before discussing this again.
- 10.3 Extra jerseys: it was suggested we hold onto them for scrimmages, etc.
- 10.4 It was discussed that a second equipment key in a central place is necessary in case Darryl is away, others still have access.
- 10.5 It was suggested that the jerseys have a "shelf life" designated so that KMHA is not replacing all the jerseys at once. This length of life of the jersey would be different depending on the team (ie Midget would need replacing more frequently than Novice).

11.0 Director of Fundraising Report

- 11.1 Cash calendars complete. Good job.
- 11.2 Banquet
 - 11.2.1 Next year we will have sponsors present at the banquet (if possible) to present awards to the team they sponsor. At the very least, the sponsor needs to be mentioned/thanked during the awards of each team.
 - 11.2.2 Food: perhaps change it up to have pizza and Caesar salad?
 - 11.2.3 Hats were a big success.
- 11.3 Chris is taking notes/creating a checklist for his position to allow for easier transition when passing the baton to the next Director of Fundraising.

12.0 Director of Registration Report

- 12.1 Registration at the banquet was a success. Registration total is 232 thus far and are broken down as follows:

Tyke: 54	Novice: 36
Atom boys: 34	Atom girls: 12
PeeWee boys: 24	PeeWee girls: 11
Bantam boys: 16	Bantam girls: 18
Midget boys: 23	Midget girls: 10
- 12.2 A reminder that Respect in Sports must be completed by every family.

13.0 Privacy Officer Report

Everyone must have a valid police record check to be bench staff (that includes the team manager). Police record checks need to be redone every 3 years (a Declaration of Offence needs to be signed yearly in the second and third years). Instructions are on the website.

14.0 Director of Sponsorship & Gates

Jen requested that as soon as we know how many teams will have for the 2015-16 hockey season, that we notify her straight away for sponsorship purposes, particularly if there are any new teams added (ie Intermediate Girls or Juvenile Boys).

15.0 Referee Scheduler Report

Nothing new to report.

16.0 Technical Director Report

No report due to absence.

17.0 Director of Tournaments Report

No report due to absence.

18.0 Head Trainers Report

- 18.1 Joint Therapy and Shift concussion management can do baseline testing for concussion purposes. It normally costs \$50 but a group rate was offered to KMHA players of \$35. It was voted on and decided that KMHA will pay for this baseline testing for KMHA players of 10 years of age and older (the test doesn't



work on younger children). The testing will be mandatory for Bantam and Midget rep and AE teams and their affiliate players (due to body contact at those levels) and voluntary for all other KMHA players 10 years of age and older. The test takes a couple of hours.

- 18.2 Bob expressed concern re: removal of volunteer hours. Bob had 25 potential trainers lined up to do a first aid course in the next month but 15 have declined. It was decided that the First Aid course would be offered in the fall instead when team selections are made and trainers volunteer for each team.
- 18.3 Bob and Darryl to talk separately about replenishing trainer's kits.

19.0 Next Meeting Details

The next meeting will be Monday, June 8, 2015 at 7:00 pm at the Davidson Centre. It was determined that it should be held after last registration date (which is Wednesday, June 3, 2015). Meetings are normally held the first Monday of every month.

Minutes by: C. Page



8Attachment A

**KMHA BUDGET REPORT
2014/2015**

May 2015

<u>REVENUE</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u>
Registration	\$163,375.00	180,605.00	\$17,230.00
Hockey School	\$16,875.00	7,507.48	(\$9,367.52)
Power Skating School	\$4,480.00	1,356.05	(\$3,123.95)
Calendars	\$30,000.00	24,342.50	(\$5,657.50)
Sponsors	\$11,000.00	12,150.00	\$1,150.00
Donations	\$17,000.00	18,347.78	\$1,347.78
Gate Receipts	\$17,000.00	-	(\$17,000.00)
Equipment Sale	\$0.00	80.00	\$80.00
Fundraising - Ford test drive	\$3,000.00	-	(\$3,000.00)
Ties & Decals	\$0.00	-	\$0.00
Year-end banquet	\$250.00	-	(\$250.00)
Tournament-Midget	\$1,500.00	3,060.00	\$1,560.00
Tournament-Novice LL	\$0.00	-	\$0.00
Silverstick	\$35,500.00	48,906.85	\$13,406.85
Interest & Investments	\$0.00	-	\$0.00
Releases	\$0.00	-	\$0.00
	\$299,980.00	296,355.66	(\$3,624.34)

<u>EXPENSES</u>			
Ice Rental	\$180,000.00	163,192.41	\$16,807.59
Equipment/Pennants/Trophies	\$10,000.00	26,234.85	(\$16,234.85)
Insurance-Boys & Girls	\$16,200.00	15,065.04	\$1,134.96
Team Registration-Boys	\$4,000.00	3,858.56	\$141.44
Team Registration-Girls	\$6,500.00	9,876.20	(\$3,376.20)
Advertising	\$500.00	26.29	\$473.71
Gate Keepers	\$0.00	-	\$0.00
Clinics & Meetings	\$3,000.00	1,933.83	\$1,066.17
Bank Charges	\$20.00	112.00	(\$92.00)
Office Supplies	\$1,000.00	939.36	\$60.64
Referees	\$29,000.00	13,505.40	\$15,494.60
Midget Tourney	\$2,000.00	394.65	\$1,605.35
Silverstick	\$30,300.00	46,898.34	(\$16,598.34)
Accounting Fees	\$100.00	-	\$100.00
Playoff Dues	\$5,000.00	455.00	\$4,545.00
Miscellaneous	\$3,000.00	2,802.85	\$197.15
Team Pictures	\$4,000.00	4,454.08	(\$454.08)
	\$294,620.00	289,748.86	\$4,871.14
	\$5,360.00	\$6,606.80	

Chequing A/C Balance to May 12/15	\$8,190.32
Nevada A/C Balance to May 12/15	\$48,027.26
Silverstick May 12/15	\$42,808.49